Korrekturhinweise

How to stay calm during a presentation

	akzeptiert	nicht akzeptiert
0	easier	
1	can does may might will	a at could (too hypothetical) is of on the
2	than	and as be but doing for holding shorter talked then use with
3	it order particular	addition all bold brackets colour conclusion detail favour front letters line mind notes presentation short speech this time which words
4	until so till	and as because for how if in like makes since that

		whether who
5	allow cause enable force help lead permit teach	be bring get (wrong register – coll. spoken English) make need push show take tell
6	instead	and as because especially get go information like out put rather talk than the then yet
7	through when while	after at during for if (would have to be "if you rehearse"; it cannot be used in a time clause) in on practicing speak system the with you your
8	story book narrative tale text	break film history line list movie overview plot script show slide speech start All of the above don't have "chapters". whole (there would have to be a comma)

9	but	as
		come
		coming
		do
		face
		get
		however (interjection – commas necessary)
		lis
		just (a comma would have to precede, coll.)
		quick
		quiet
		right
		show
		yet
10	because	all words that are not conjunctions are incorrect
	as	and (there needs to be a causal conjunction)
	if	so (changes cause and effect)
	since	when (no temporal meaning)
11	still	also (contradictory)
••		are
	instead	be
	nevertheless	being
	yet	have
		is
		it's
		just (doesn't go with "but")
		keep
		keeps
		left
		more
		never
		not (nonsensical)
		stay (concord)
		then (no time conjunction)
		they
1		while